

UTAH STATE TAX CREDIT INSTRUCTIONS

To claim your solar tax credit in Utah, you need to do 2 things:

- 1) Claim the credit on your TC-40a form (submit with your state taxes).
- 2) File for the TC-40e form (you request this and then keep the record).

Below, you will find instructions for both.

Download your instructions form here:
<http://tax.utah.gov/forms/current/tc-40inst.pdf>

Download your TC-40a form here:
<http://tax.utah.gov/forms/current/tc-40a.pdf>

TC-40a:

1. Under “Part 4 – Nonapportionable Nonrefundable Credits,” write in the number 21 under the “Code” column for “Renewable residential energy systems credit.”
2. Under the “Amount” column, write in \$2,000.
 - a. \$2,000 is the maximum amount of credit you can get for solar in the state of Utah and all our systems qualify for the maximum credit.
3. Fill out the rest of the form as you normally would when filing your state taxes. File with your state taxes.

TC-40e:

To apply for the TC-40e form go to: <https://oed.fluidreview.com> (This can also be done via paper, the same instructions apply).

1. Create an account.
2. Select “Solar Photovoltaic Applicants” from the drop down asking, “Create a new application?”
3. Click “Start” under “Actions.”
4. On page 1, select, “My Name” and fill in your information.
5. On page 2, select “Street Address.”
6. On page 4, select “Yes” and attach your countersigned net metering agreement (you should have gotten this from your utility company. Give them a call if you don’t have it on file).

7. On page 5, Enter the amount on your final invoice as the “Eligible System Cost” and select “No” on the portion asking if the system has batteries.
8. On page 6, question 6, put the system size in watts.
 - a. Your system size or the number of panels and their rating can be found in a few places:
 - i. Page 3 of your proposal
 - ii. Page 1 of your permit pack in the middle of the page, in the box at the bottom of the page under the heading “Scope of Work”
9. On page 6, question 7, enter the make and model of your panels. This information can be found in a few places:
 - a. Page 3 of your proposal
 - b. Page 1 of your permit pack in the middle of the page, in the box at the bottom of the page under the heading “Scope of Work”
 - c. The make is the name of the panel and the model is the power output, or watts
10. On page 6, question 8, enter the make and model of your inverter. This information can be found in a few places:
 - a. Page 3 of your proposal
 - b. Page 1 of your permit pack in the middle of the page, in the box at the bottom of the page under the heading “Scope of Work”
 - c. The make is the name of the inverter and the model is the wattage number
11. On page 6, question 9, select “Yes.”
12. On page 7, select “Yes” to all questions (10, 11, and 12).
13. On page 8, question 13, put the date your system was installed. This can be found on your final invoice.
14. On page 9, question 14, upload your permit packet in the upload link provided.
15. On page 9, below question 14, select “Yes.” This will cause question 15 to appear and give you a link to upload the PDF with your installation pictures.
16. On Page 10, check the box and click “Save and Submit Application.”
17. Within about 6 weeks, you will get a form back verifying this application. Keep this for your records.

Example: If you have a 2.86kW system, you will input 2860 W. You can also calculate this by multiplying your panel rating and the number of panels. Ex: 30 Q-Cell 290W panels = $30 \times 290 = 8700W$

Example: if you have a Q Cell 290 panel, the make is Q Cell and the model is 290

Example: if you have a Solaredge 6000, the make is SolarEdge and the model is 6000

Note: You do NOT need to have this certificate back before you claim your state tax credit. You can claim the credit while you are waiting for it to be processed.